

# Design Standards Letter

Letter Number: **D-1960-16**

Letter Date: **05/13/1960**

Effective Date: **05/13/1960**

Section/Plan No.: **None**

Subject: **Design Manual**

Body

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**TO ALL DIVISION, DISTRICT AND URBAN ENGINEERS:**

**A few years ago you were requested to furnish this office with comments and recommendations for our use in preparing a design manual. Due to the press of our work, we were not able to complete the manual at that time. It is now our plan to proceed with completing a design manual after June 1, 1960, so that it can be placed in service as soon as possible.**

**This will request that each of you furnish us with your current recommendations relating to this subject. We would like to have your recommendations as to what topics or data should be included in the manual, together with any other comments or recommendations that you wish to make.**

**Kindly furnish us with this information on or before May 31, 1960, so that work on the manual can proceed on June 1 without delay.**

**C. C. Tevis  
Engineer of Surveys and Plans**