

Design Standards Letter

Letter Number: D-1990-05

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Effective Date: 11/01/1990

Section/Plan No.: D1-02, D1-03

Subject: Revisions to Volume I, Chapter 1, Section 1-02 and 1-03 of the "Policy, Procedure, and Design Manual"

Body

Enclosed are revisions to Volume I, Chapter 1, Section 1-02 and 1-03 of the "Policy, Procedure, and Design Manual". A summary of changes follows.

Contents of Volume I: Revision date for Section 1-02 and 1-03 has been changed to 11-1-90. The title of Section 1-03 has been changed to Highway Right of Way and Construction Program.

Division names have been revised to current usage. The initials FHWA will be used throughout the manual when referring to the Federal Highway Administration.

Section 1-02: Several minor changes have been made.

Figure 1-02.1: The length shown on the form has been revised to 6.7 miles.

Section 1-03.1 through 1-03.4: Several minor revisions have been made.

Section 1-03.5, Reports: This Section has been completely revised to reflect the current method of updating project management and letting plans status information online with the mainframe computer.

Section 1-03.7, Agreements: Several changes have been made to reflect the current procedure for preparing agreements.

Figures 1-03.1 and 1-03.2: Division names have been revised to their current usage.

Figures 1-03.3 and 1-03.4 have been deleted.

Figure 1-03.5 has been revised and renumbered Figure 1-03.3

Figures 1-03.6 and 1-03.7 have been deleted.

**Figure 1-03.8 has been revised and renumbered Figure 1-03.4
Figures 1-03.9 through 1-03.11 have been deleted.**

Sections 1-02 and 1-03 should be reviewed by all users of the Design Manual to assure that they are aware of the current revisions.

Also, enclosed is a copy of a new form D-99, to be used for suggesting revisions to the Design Division's Policy, Procedure, and Design Manual. One form is to be placed in front of each volume of the manual to assist users in making suggestions for timely updates. Please reproduce additional copies as needed.