

Design Standards Letter

Letter Number: **G-1959-12**

Letter Date: **07/29/1959**

Effective Date: **07/29/1959**

Section/Plan No.: **None**

Subject: **Processing Payrolls for Costs of Photogrammetric Survey**

Body

TO ALL DIVISION, DISTRICT AND URBAN ENGINEERS:

The costs involved in the Photogrammetric surveys will be payrolled in the District Offices in the same manner as other engineering costs involved in surveys and the preparation of plans.

The Photogrammetric Unit will determine the proper charges for the aircraft and the Photogrammetric materials involved for each county, route, and project, and furnish this information to the Division of Equipment by means of a standard requisition form. These charges will include the flying time for the project at the established rental rate for the airplane as well as the costs of film, photographic plates and paper, chemicals, and manuscript material. The Division of Equipment will in turn prepare a paper charge invoice covering the costs of the aircraft and all Photogrammetric materials and submit these invoices to the District. The District will payroll these costs in the usual manner against County, Route, and Project number.

**C. P. Owens
Engineer of Surveys and Plans**