

Design Standards Letter

Letter Number: **G-1960-13**

Letter Date: **05/23/1960**

Effective Date: **05/23/1960**

Section/Plan No.: **None**

Subject: **Five-Year Construction Program Interstate, Primary and Urban Systems**

Body

TO ALL DIVISIONS, DISTRICT AND URBAN ENGINEERS:

The next letting scheduled for June 23, 1960, will complete the construction program for the 1960 Fiscal Year as approved by the State Highway Commission on May 12, 1959.

We are now requesting that you again review the remaining four (4) years of the program, giving us your recommendations covering any revisions or additions you deem necessary - and extend it one additional year so as to bring the program up to five years, ending June 30, 1965. In adjusting the overall program year by year, the projects involved should be listed for the construction year in which road plans will be completed. The year selected should be based on present status and expected progress in completing plans and right-of-way.

The current five-year program should be used as a working guide, and General Letters Nos. 1 and 2, 1959, should be followed as to detail instructions and annual allotment of funds for each system.

We realize that the previous Urban Program includes only two years, so we would now like to have you extend this program to five years also. Each District undoubtedly keeps some current record of the mileage of plans completed and right-of-way acquired each year with their own forces. In placing the individual projects on your recommended program, we would much prefer that they be listed year by year according to actual progress records rather than by an optimistic guess.

The letting schedule for Fiscal Year 1961 - which includes Interstate, Primary, and Urban System projects - is being mailed to you today by separate letter for your further information in starting and arranging your new program. Target dates showing the month each project may be expected to be let during 1962 Fiscal Year should be indicated as it is important for us to know if certain projects will be ready the first part, middle part, or latter part of that fiscal year.

In addition to the revised and extended program, we request that you prepare a "Stand-by Program:" that can be used for either the substitution of projects in the event programmed projects are delayed for various reasons - or for additional projects in case additional funds are made available.

These "Stand-by" projects may be any type of construction such as resurfacing, grading only, paving only, or bridges, etc., that are eligible for Federal Aid or for State funds only. These "Stand-by" projects may also be on either the Interstate, Primary, or Urban systems. Kindly list these "Stand-by" projects under a separate heading following the regular listing of Federal-aid projects in the fiscal year in which they will be ready for letting. Also indicate the target date by month that you expect the individual project ready for letting during the 1962 Fiscal Year only, and omit target dates for the remaining years.

We are mailing you, under separate cover, several B-W prints of blank program sheets for your use as a work sheet only; also, several brown-line tracing sheets for typing in or inking in your recommended program for submission to this office. I would like to state here that a separate and complete five-year program should be assembled for each of the three systems.

Since the second year of our currently approved five-year program will now become the first year of the new program after the June letting, we suggest that each year be identified by the Fiscal Year under a heading "July 1, 1960 - June 30, 1961" and "July 1, 1961 - June 30, 1962", etc., so as to avoid confusion.

Engineering listed in the first column on the left side under "Estimated Cost" should be 3% of the construction cost (not including 10\$). Estimated cost of right-of-way in Column two under same heading, should be revised by your office to agree with the latest information furnished by the Right-of-Way Department. All costs pertaining to the Interstate System should agree as nearly as possible with the estimate prepared for 104(b)5 Study.

A ledger sheet for keeping track of the step-by-step procedure from the preliminary engineering date to award-of-contract date is being prepared by this office, and a copy will be forwarded to the Districts when completed. By keeping this record posted up-to-date, the personnel in this office will be able to review your progress and make periodic check to determine the status of projects during each year of the five-year program.

Please have your recommended five-year program for each of the three systems in this office on or before June 20, 1960 so that we may have it ready for Commission approval at the earliest possible date.

Kindly acknowledge receipt of this letter and advise us of any points not clear.

C. C. Tevis
Engineer of Surveys and Plans