

# Design Standards Letter

Letter Number: **G-1961-00**

Letter Date: **08/01/1961**

Effective Date: **08/01/1961**

Section/Plan No.: **None**

Subject: **Errors and Corrections**

Body

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**MEMORANDUM TO DESIGNERS AND CHECKERS:**

Although the accuracy and completeness of plans and special provisions are now the responsibility of the Districts, it is sometimes necessary for this office to correct errors and discrepancies noted, especially in the special provisions.

The Districts are advised whenever major changes are made in the plans. However, we have not always notified them regarding changes in special provisions. This is because the two copies of the proposal furnished the District after this office has made its final check against the printed plans was considered as giving them the opportunity to review the provisions and note changes.

It is my belief, however, that we should give the Districts an earlier opportunity to review any major additions, deletions or changes made in the special provisions in order to give them a chance to comment on the change, should they so desire, prior to the issuance of proposals to bidders.

Designers will henceforth send the Districts two copies of any such special provision and the reason for its use, before giving the P.S. & E. to the checker.

H.F. Hendrickson  
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