

Design Standards Letter

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Section/Plan No.: None

Subject: Standard Specifications Pay Items

Body

ALL DIVISION AND DISTRICT ENGINEERS

We are furnishing you herewith several copies of a computer listing of standard pay item numbers, pay item descriptions, and pay units.

The electronic computer will be used to the fullest extent practicable in the processing of plans. For this reason, the attached listing was prepared for use in the preparation of proposals.

This listing will be used in lieu of the Item Numbers, Pay Items, and Pay Units presently in the Standard Specifications at the end of the construction sections in Divisions 200 through 900, inclusive.

Only those items contained in this listing will be considered standard, and these items should be used to the fullest extent practicable. This listing will be revised periodically if it becomes necessary to more fully describe the items, or if it becomes necessary to add standard items.

If it is determined that one of the tabulated pay items does not reasonably cover the proposed work, one of the following should be used.

- 1) If the proposed work item is related to a standard section of the specification book or supplemental book or supplemental specification, the first three digits of the pay item number, or the first five digits, as the case may be, should be the number of the related section of the book or supplement. If the related section has three digits, such as Section 403 Asphaltic Concrete Pavement, the remaining four digits should end in one of the numbers from 99.95 to 99.99. If the related section has five digits, such as Section 614.10 Grates and Bearing Plates, the last two digits should end in one of the numbers from 95 through 99. For example, it may be determined to establish for a project a Type M Asphaltic Concrete per ton. In this case a pay item number of 403-99.95 may be assigned. Further, it may

be determined to pay for Grates and Bearing Plates per each. In this case a pay item number of 614-10.95 may be assigned.

2) If it is determined that the proposed work item is not reasonably related to a standard section of the specification book or supplemental specification, the first three digits of the assigned pay item number should be 999, with the remaining four digits selected without regard to any particular sequence.

In either of the above two cases, a special provision must be prepared setting out the details of the proposed work and the pay item number, descriptions, and unit selected for the work.

Two exceptions to the above system of numbering may be found in the listing of pay item numbers 608-99.91 through 606-99.98, and 903-99.95. These numbers and their descriptions are already assigned and should not be used for special items of work.

It should be noted that numbers have been assigned to include many sizes, types, grades, and gradations of materials which are contained in the standard specifications and supplemental specifications but which are not to be used under present practice. For example, a pay item of 409-10.14 Bituminous Material (Seal Coat) Liquid Asphalt RC 3000 has been established; however, this grade is not used for seal coats. The designer must ascertain in each case that the item and description selected for a particular unit of work is applicable, and in accordance with present practice.

The use of the above system of numbering and the attached listing should be used for all projects which have not yet been submitted upon receipt of this letter.

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