

# Design Standards Letter

Letter Number: **G-1988-10**

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Effective Date: **07/15/1988**

Section/Plan No.: **None**

Subject: **Mailbox Supports**

Body

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**The following guidelines will apply for mailboxes encountered during the design stage of resurfacing on Federal aid projects.**

**During the field check stage of the design, any mailbox support which is noted to be in gross violation of the various approved mailbox supports should be noted by location. Notice of these mailboxes should be sent to the local postmaster requesting their assistance in requiring the mail patron to change the mailbox support to comply with national standards and reduce the potential safety hazard. The design file should document the fact that such mailboxes were checked and further document the action taken through the local postmaster.**

**It is emphasized that the mailboxes are the owners' responsibility to build and to maintain. However, the department will provide drawings and other information for persons wanting to make their mailboxes safer. A copy of various approved mailbox supports is attached hereto for your' use. This drawing is the same one that was attached to the May 13, 1988 news release number 69G.**

**Please implement the preceding provisions upon receipt of this letter for all projects in such state of design as to allow practical revisions.**