

# Design Standards Letter

**Letter Number: G-2003-01**

**Letter Date: 01/31/2003**

**Effective Date: 01/31/2003**

**Section/Plan No.: None**

**Subject: Point of Presence signs**

## Body

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A new direction has been given to MoDOT by the Commission to help "build public trust". Many of you may already be aware of the new Point of Presence signs. It is a 4'x8' sign intended to help tell the public what we are doing toward meeting commitments. A word file is attached to this letter showing an example Point of Presence sign. One has been installed on the James River Freeway in Springfield and MoDOT has received some positive feedback.

Implementation of these signs will coincide with the deletion of "Show Me Progress" signs. The Point of Presence signs are intended for projects deemed prominent by the district. Public Information staff will evaluate whether to have installation coincide with some sort of media splash that explains why we are doing it. We'll leave the media splash to Mr. Hood, his staff and the district Public Information Managers to define the particulars and talking points. It will be up to the districts as to how few, or many of their projects they feel these signs should be used on.

These signs will be "commissioned furnished" and there will be a list of optional sign wording included in the Project Development Manual (PDM). The new wording for the PDM is attached to this letter. The 2BS sheet will also be revised to show this change. The PDM will be revised in April to reflect these changes. For inclusion in a project the designer will need to add the following pay items:

109.10.35 Each "POINT OF PRESENCE" SIGN \$244.86

616.11.33 Each INSTALLING "POINT OF PRESENCE" SIGN

In April, these pay items will be added and effective immediately. The supplemental Revisions JSP will be updated with the issuance of this letter and therefore the specifications for these signs will be automatically included in all contracts as of the April Lettings.

These signs will be similar to the "Show Me Progress" signs in that they are to be left up for 90 days after the completion of the project with a properly placed "Completed as Promised" sticker installed by district operations personnel upon final inspection or completion of the

project. The placement of this sticker is intended to be placed as it is shown on the attached drawing.

Thank you all for working on implementing this change in such a timely manner and on such a short notice. It's people like all of you that make MoDOT such a great place

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