

# Policy 4006

## From Human Resources

Revision as of 20:11, 6 April 2009 by Uballr1 (Talk | contribs)  
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### PERSONNEL POLICY

#### MANUAL

**MoDOT Personnel Policy Title:** Public Service Employee and Survivor Grant Program

**Policy Number:** 4006    **Chapter Title:** Separations

**Effective Date:** January 1, 2009

**Supersedes Policy Number** 4006    **Dated** July 1, 2005

**Approved By:** Micki Knudsen, Human Resources Director  
(Signature on file)

## POLICY STATEMENT

The Public Service Employee and Survivor Grant Program was enacted effective July 1, 1987, and revised August 28, 2000. The program provides for post-high school educational assistance to employees who are permanently and totally disabled in the line of duty while engaged in the construction or maintenance of the state's highways, roads, or bridges. The program also provides for post-high school educational assistance to the employee's spouse or child, or, in the event of death, to the surviving spouse or child. The department expects supervisors to inform eligible employees or their survivors about this program.

## DEFINITIONS

Eligible Child - a natural, adopted, or stepchild who is less than twenty-four (24) years of age and who is a dependent of the employee, or was at the time of the death or permanent and total disability of the employee.

Spouse - a husband, wife, widow, or widower of the employee at the time of the death or permanent and total disability of the employee.

Permanent and Total Disability - a disability that renders a person unable to engage in any gainful employment.

## **PROVISIONS / REQUIREMENTS**

The employee, surviving spouse, or children of the employee should be informed of this program and provided the information below to contact the Missouri Coordinating Board for Higher Education. This board will determine eligibility and provide information about the availability of funds. The address and phone number are:

Missouri Coordinating Board for Higher Education  
MOSTARS Information Center  
3515 Amazonas Drive  
Jefferson City, MO 65109  
Phone: 1-800-473-6757

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